

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE  
FOX RUN MAINTENANCE ASSOCIATION  
GENERAL SESSION**

STATE OF TEXAS:  
COUNTY OF MONTGOMERY:

The Board of Directors of the Fox Run Maintenance Association met in a regular meeting of the Board of Directors on Monday, June 17, 2024, 7:40 p.m., following the Reconvened Annual Meeting, at the Association's Meeting Room located at 29214 Fox Run Blvd., Spring, Texas.

Present and establishing a Quorum:

Melvin Stewart-President  
Juanita Torres- Treasurer  
Norma Willcockson-Secretary  
Phyllis Schmelter- Director

Also present was Eileen Ferris of Consolidated Management Services.

Mr. Stewart called the meeting to order. Mr. Stewart motioned to accept the April and May 2024 minutes, seconded by Ms. Schmelter and approved.

Ms. Ferris presented the financial and management reports for April and May 2024. Mr. Stewart motioned to accept the reports, seconded by Ms. Torres and carried.

Ms. Ferris approved six ACC Applications for April 2024 and four approved in May 2024.

**COMMITTEE REPORTS**

**SECURITY-** Sergeant Bratton provided the Security report for May 2024.

**EVENTS-** Ms. Schmelter reported the Summer Splash Bash was a success with 200 residents attending.

**YARD OF THE MONTH-** To resume this month.

**TODDLER PARK-** Ms. Torres reported the Toddler Park power washing looks beautiful, and no issues to report.

**POOL-** Mr. Stewart notified the Board the Splash Pad is in need of its own filter/pump. The cost will be around \$600.00, and the Board agreed unanimously to make the purchase. The Board then discussed increasing the amount allotted to spend from \$600.00 to \$1,000.00, without the need for a Board vote. Mr. Stewart motioned to approve the increase, seconded by Ms. Torres and carried.

On May 20<sup>th</sup>, 2024, Hot Shot Fire Supply recharged two fire extinguishers and added a new one, as required by South Montgomery County Fire Department Inspection. The cost was \$232.54.

**GROUNDS-** Mr. Stewart reported all the storm debris has been removed by Scardino Landscaping, and new flowers were added to replace those lost in the May 2<sup>nd</sup>, 2024 storm.

On May 21, 2024, the Board, via email, approved Mosquito Spraying. The Three (3) year Contract specifies that Cypress Creek Pest Control will spray once a week, from March through November of each year. Each session will cost \$157.50.

**WEBSITE-** No updates at this time.

**OLD BUSINESS-** Mr. Stewart advised Montgomery County will clear out the storm drain, thus alleviating standing water at or near the secondary parking lot.

**NEW BUSINESS-** The Board approved on May 11 & May 21<sup>st</sup>, screening in the pool pump area for \$975.00 and wrap the base of the enclosure with 1'X6' pressure treated wood and paint black for \$750.00, work performed by FBN Woodworks.

There being no further business, the Board motioned to adjourn the Regular Meeting to the Executive Session at 8:31 pm.

**EXECUTIVE SESSION-** The Board unanimously approved sending 16 collection demand letters and one Constable's sale.

The Board approved increasing Gate Guard Adam Joshua Holubec's hourly wage from \$13.00 to \$15.00 per hour and will include LED Screen programming.

There being no further business, the Board motioned to adjourn the meeting at 9:15 pm. The Fox Run Reconvened Annual Meeting will be held on July 8, 2024 at the Clubhouse, at 7pm, followed by a Regular Board Meeting.