

**CHARTERWOOD COMMUNITY IMPROVEMENT ASSOCIATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
October 23, 2024**

State of Texas:

County of Harris:

The Board of Directors of the Charterwood Community Improvement Association, Inc., met in a regular meeting on October 23rd at 6:00 p.m., at the Clubhouse, 9818 Rodgers Road, Houston, Texas, 77070.

Present and constituting a quorum were:

Director Kathy Goedecke, President

Director Jeff Krueger, Vice President

Director Jan Curlee, Secretary

Director Laurie Kelley, Treasurer

Eileen Ferris of Consolidated Management Services

Deputy Kenneth Massey HCCO Pct. 4

Four homeowners were present for the meeting.

The Board reviewed the minutes of the August 2024 meeting. Mr. Krueger motioned to accept, seconded by Ms. Curlee and approved.

The Board reviewed the August & September 2024 financials. Ms. Goedecke motioned to accept, seconded by Ms. Kelley and carried.

SECURITY REPORT:

Deputy Massey was present and provided a security update.

OLD BUSINESS:

The Board approved on September 13, 2024 FBN Woodworks to paint a red caution line along the Clubhouse deck and paint the awning posts for \$385.00.

Ms. Goedecke advised that Blue Water Pools should be finished with the secondary drain project soon.

Ms. Goedecke announced the 2024 Christmas Party will be on December 14, 2024, from 10:30am -11:30am, at the Charterwood MUD building located at 16444 Cutten Road, Houston, Texas, 77070.

Three ACC applications were submitted from August thru September 2024 and approved. One ACC was not approved due to incomplete details.

NEW BUSINESS:

The Board unanimously approved adding PayPal to cmsgroup.org to pay assessments for a one-time payment of \$150.00 to Marquardt Consulting, webmaster for CMS. Please note PayPal charges 3.49% fee plus \$0.49 fee for each transaction.

The Board reviewed a landscaping bid from Brookway Horticultural Services. The Board asked Ms. Ferris to get pricing on two items not listed before consideration.

Ms. Curlee announced she is finalizing the 2024 Fall/Winter Newsletter and will email it to Ms. Ferris for production.

The Board then reviewed and approved the proposed 2025 Budget and 2025 Assessments. The Board approved mailing out 2025 Assessment Invoices which remain \$280.00 annually.

The Christmas Lighting Contest will be held at dusk on December 16th, 2024. Turn your lights on!

There being no further business, the meeting adjourned at 6:55 pm. The next meeting date will be November 20th, 2024, 6:00pm, at the Clubhouse.